

TPA Resolutions: Put Your Ideas Into ACTION

Something needs to be changed! We need to take a stand on an issue vital to the pharmacy profession! Why doesn't TPA do something about . . . ? These are only a few of many reasons for submitting resolutions to the Tennessee Pharmacists Association House of Delegates!

**The deadline to submit Resolutions for possible consideration at the 2009 Annual Convention is
— July 1, 2009 —**

- **What is a resolution?** A resolution is a formal statement expressing the opinion, will, or intent of a body of persons.
- **Who can submit resolutions?** Individual members, district organizations, other associations or interests, or committees may submit resolutions.
- **How do I write a resolution?** Each resolution should be in the standardized format used by the Tennessee Pharmacists Association (see sample resolution at right). The most effective resolutions are carefully constructed to use as few words as possible to convey the basic issues and reasons for the stand.
- **How do I submit a resolution?** You may request a Resolution Form from the TPA office (615.256.3023) or download it from the "About TPA" page of the TPA website, www.tnpharm.org (feel free to make as many copies as you need for multiple resolutions) and submit it to the Association office prior to the deadline. (It is not necessary to use the form if all of the requested information is included.) All proposed resolutions received prior to the deadline will, immediately after the deadline, be submitted to the Chair of the Resolutions Committee.
- **What will happen to my resolution?** The Chair of the Resolutions Committee will have all proposed resolutions reviewed by the entire Committee. The Committee has the authority to edit any proposed resolutions submitted and may, at its discretion and upon its own initiative, develop additional proposed resolutions. The Committee will report all resolutions to the House of Delegates. Each resolution will carry with it the Committee's action to *recommend*, *not recommend*, or make *no recommendation*.
- **How will I know what resolutions have been submitted?** After the Resolutions Committee has considered all submitted resolutions, it will provide those resolutions to the TPA Executive Director for communication to the TPA membership prior to the House of Delegates meeting. Also, these resolutions will be provided in writing to the Delegates at a time reasonably in advance of the House of Delegates meeting at which they are to be considered.
- **Can I comment on someone else's resolution?** *Absolutely!* Any TPA member may comment. Simply provide your comments to a Delegate representing you at the House of Delegates.
- **If I don't attend the House of Delegates session, will I ever know what happened to my resolution?** *Again, absolutely!* Following the action of the House of Delegates at the Annual Midyear Meeting and the Annual Convention, the resolutions adopted will be communicated to the TPA membership. Additionally, all adopted resolutions will be provided to the "pharmacy press" in the form of an official News Release as soon as possible following the House of Delegates action. And, at the discretion of the Executive Director, these resolutions may also be provided to the "Tennessee lay press" in a TPA News Release.

Sample Resolution

WHEREAS, the future of the profession of pharmacy is dependent on the involvement of all its practitioners; and,

WHEREAS, I am deeply concerned about the protection of my rights as a health care provider; and,

WHEREAS, failure to address issues which concern my profession most certainly will result in diminishing opportunities to provide the highest level of pharmaceutical care for the patients I serve; and,

WHEREAS, the most direct access available to me for significant airing of my concerns about the practice of pharmacy is through the resolution procedure in place for the Tennessee Pharmacists Association;

NOW, THEREFORE BE IT RESOLVED, I take the initiative and submit for consideration a resolution which addresses a specific issue about which I have a concern; and,

BE IT FURTHER RESOLVED, this resolution be submitted in a timely fashion and in the requested format for consideration by the Resolutions Committee and the House of Delegates.

*Signed
Date submitted*

Please note the wording of the above resolution. Each statement is a separate paragraph beginning with "WHEREAS," and ending with "; and," (except for the last segment, which ends with a period). The first segment describing the action to be taken begins with "NOW, THEREFORE BE IT RESOLVED". If more than one segment is used to describe the action(s) to be taken, subsequent segments begin with "BE IT FURTHER RESOLVED,".

Don't let the language put you off! At first glance, it may seem like "legalese," but it's really very simple. Each time you write a resolution, the process is easier, and any little "gaffs" in your original resolution will be edited out.

You may request a Resolution Form from the TPA office (615.256.3023) or download it from the TPA website (www.tnpharm.org/About_Us/ResolutionsForm-2pg.pdf), but it is not necessary to use the form if all of the requested information is included.

If you have questions about submitting a resolution, please call TPA, 615.256.3023 or e-mail tpa@tnpharm.org.

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FOR INTERNAL USE
Date Received _____
Resolution # _____

RESOLUTION*

Introduced by: _____ **Date:** _____

Title/Subject: _____
.....

PLEASE TYPE IN STANDARD RESOLUTION FORMAT ("WHEREAS, ... THEREFORE, BE IT RESOLVED").

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(Continue on another sheet if necessary.)

* Copy of "Rules for Submission and Consideration of Resolutions by the Tennessee Pharmacists Association" available on request from Tennessee Pharmacists Association.